CERTIFIED NURSE’S ASSISTANT
R.O.P. INSTRUCTOR

Basic Functions:
Teach a program designed to provide the students with the skills necessary to administer care for patients or residents in a hospital, extended care facility or in-home care. The course will consist of both classroom and clinical training in a local extended care facility. The curriculum will include, but not be limited to Title XXII, OBRA, vital signs, a patient/resident bill of rights, CPR, fire/safety, and universal standards/precautions; nursing process approach, intake and output, personal and oral hygiene, body mechanics, fluids and nutrition, elimination and specimen, activity of daily living, anatomy and physiology, medical terminology, abbreviations and communication.

Responsibilities:
Perform the primary role of a leader of learning as assigned. Assist in integrating industry and academic standards within curriculum development. Provide group and individual instruction utilizing the most effective teaching strategies. Assist in recruitment and prepare students for employment or advancement. Evaluate students’ skill competencies and job readiness and maintain accurate student attendance records. Manage classroom in such a manner as to ensure an environment conducive to learning. Complete and deliver written records and reports as required. Participate actively in subject matter advisory committee. Keep abreast of current practices and training methods. Ability to communicate effectively both written and oral, and relate to high school age youths and adults. Perform other job related duties as required.

Certificates and Licenses:
Possess a current Registered Nurse’s license in the State of California. Must possess a valid, or be eligible to obtain a Regional Occupational Program (ROP) vocational teaching credential in the appropriate subject. To qualify for a vocational credential, the minimum requirement is verification by previous employers of five years of full-time, paid or work experience directly related to the subject to be taught. Forty-eight semester units, or equivalent, or post-secondary vocational training related to the subject to be taught and verified by official transcripts may be substituted for a maximum of two of the five years of experience. One year of the required work experience shall be within the three years immediately preceding the issuance of the credential. Possess a valid California Driver’s License.

Physical Abilities:
The employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; talk or hear; and taste or smell. Frequently required to walk and sit and lift and/or move up to 10 pounds. Occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job includes close, distance, color, and peripheral vision, depth perception and ability to adjust/focus. The employee is occasionally exposed to wet and/or humid conditions and risk of electrical shock while using life support equipment. The noise level in the work environment is usually moderate.

CS – 03/29/05